

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column h March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete t remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Ropsley and District Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Nikki Gascoigne, Clerk and RFO**

Date: **21/04/2022**

	£	£
<b>Balance per bank statements as at 31/3/22:</b>		
HSBC Current	17,207.48	
HSBC BMM Account	0.06	
Melton Mowbray Building Society Account	10,521.17	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		27,728.71
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		0.00
Add: any un-banked cash as at 31/3/22		
		0.00
<b>Net balances as at 31/3/22 (Box 8)</b>		<b><u>27,728.71</u></b>