



ROPSLEY & DISTRICT PARISH COUNCIL

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MEETING OF ROPSLEY & DISTRICT PARISH COUNCIL

Minutes of the Ropsley & District Parish Council Meeting held in the Village Hall, Ropsley on
Monday, 22 July 2019

CLRs present: Cllr P Buckley – Chair, Cllr A Marshall – Vice Chair, Cllr A Sentence, Cllr N Gosbee, Cllr Rowbotham, Cllr Leslie, Cllr Reeve, Cllr K Porter, Cllr S Trotter and Mr Adrian Illingworth – Clerk.

The Chair explained since the last meeting himself, Vice – Chair and the Clerk held a meeting to discuss the best way to conduct future meetings. The Chair was conscious the last meeting had not gone well. Going forward meetings would be more structured and agenda items would be covered with no deviation. Members of the public would be allowed to take part during the public forum only. They will not be able to comment during the Council meeting unless the Chair allows.

The Chair then opened the public forum at 7.04

Mr R Clegg gave a brief history of the Village Magazine. Over the past months there have been difficulties in producing a magazine and the Church have been concerned residents have not been informed of matters pertaining to the Church. As a result, the Church has decided to produce its own magazine covering Church Matters only. There will be no advertising.

Cllr Reeve asked if organisations could place items in the magazine. Mr Clegg was not sure but will investigate and get back to the Council.

The current magazine is distributed to other villages, but no contribution is received. The cost of producing the magazine has increased and the Council felt it was not their role to produce a magazine. Council agreed to continue the discussion at the next meeting.

The public forum was closed at 7.30, when Mr Clegg left the meeting.

Council meeting opened by the Chair at 7.31pm.

2 Apologies (19/13)

No apologies. Cllr Trotter informed the meeting Cllr Hill would be attending later

3. Declaration of Pecuniary Interests and Dispensations (19/14)

3.1 None

3.2 DPI's received

4 Signing of the Minutes (19/14)

Council resolved to approve the notes of the Annual Parish and Annual Parish Council meetings, held on the 9 May 2019, to be a true and accurate reflection of the meeting. The Chair signed the notes.

5.0 Report from District and County Councillors (19/15)

Cllr Trotter presented her report.

Problems with parking in the village have been addressed with the Council officially approaching the owner of the garage. This will be continued to be monitored.

One of the trees on Hall Close is diseased and will be cut down. The District Council have agreed to offer a new sapling tree of the Parish Councils choice. To be placed on next agenda. The rest of the trees will be cut back.

The tree on School Lane does not belong to LCC or SKDC. Ownership needs to be ascertained.

6.0 Neighbourhood Plan (19/16)

6.1 An update given by the Chair

6.2 A planner has been found and a meeting arranged for the 20 August

6.3 A grant has been approved for £3053. This is to be used to pay outstanding invoices. The Clerk is to contact Locality to enquire if a portion of this can be used towards the cost of the planner. A further application will be submitted once the amount already received has been spent.

7.0 Highways (19/17)

7.1.1 Clearance of the drains is currently being monitored

7.1.2. Still ongoing Cllr Trotter to follow up the fault regarding the pothole in Humby

7.1.3 The sign on the Chase has not been done. Cllr Trotter to chase.

7.2 Cllr Gosbee raised the subject of lorries going through the village to Whites Recycling. Cllr Trotter is aware and is investigating.

8.0 Planning (19/18)

8.1 Applications

8.1.1 PL0106/19 – Ropsley Quarry. Development: to create an alternative site access and internal haul route arrangements; minor mineral extraction to create a development platform for the relocation of the site office, weighbridge, wheel wash and car parking facilities. Comments have been submitted to Planning

8.1.2 S19/0970 – 11 Crown Hill. Felling and complete removal of trees.

8.2 Decisions

8.2.1 S19/0970 – 11 Crown Hill. Approval granted 10 July 2019. Tree work

8.3 The application to site caravans at Cold Harbour has been rejected. County Council not aware of an appeal.

Cllr M Hill joined the meeting at 8.06

9.0 FINANCE (19/19)

9.1 To note income received:

9.1.1 SKDC – Community Cleaner Grant	426.92
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9.2 Payments made since last meeting

9.2.1 Mr C McGarrigle	75.00
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9.2.2 Baboons – Section 137 grant	378.79
9.2.3 Ropsley Colts – Section 137 grant	380.00
9.2.4 A Illingworth – Salary	312.20
9.2.5 N Coyle – Community Cleaner	123.00
9.2.6 N Gosbee – Fuel	48.73
9.2.7 Contribution to Scarecrow Party	100.00
9.2.8 Expenses	80.64
9.2.9 Internal Audit Fee	50.00
9.2.10 Insurance Premium	746.24
9.2.11 Crimson King – Tree work Cemetery	1150.00
9.2.12 A Illingworth – Salary	212.20
9.2.13 N Coyle – Community Cleaner	123.00
9.2.14 HMRC – PAYE	159.00

9.3 To approve the following payments.

9.3.1 Community Heartbeat – New charge pack and Electrodes	120.96
9.3.2 CPRE – Annual subscription	36.00
9.3.3 Fuel	62.65
9.3.4 Repairs to mower	115.43
9.3.5 A Illingworth – Salary	212.20
9.3.6 N Coyle – Community Cleaner	123.00

Council resolved to make payments listed. In addition, receipts were presented by Cllr Gosbee for fuel. These totalled £257.40. Council resolved to make the payment.

9.4 The Chair explained the importance of getting a clear budget/cash flow with near accurate planned income and expenditure over the year to 31st March 2020. This way all the PC can accurately track what is planned and happening month by month, what's been paid, what's to be paid etc. This way payments can be tracked; clear decisions can be made about grant requests and extra-ordinary expenditure and see what funds are available and how to best balance the allocation of the precept. A new Budget Spreadsheet has been produced which will be completed on a monthly basis and sent to all Councillors. In addition, the bank statement will be sent to the Chair. Council resolved to accept the new budgetary controls.

9.5 Council agreed it was important to be able to track from year to year what has been spent on items and how this alters. The PC can know for definite how expenditure is or isn't changing and if it should be held, increased or decreased.

9.6 Council discussed and resolved to maintain the contribution of £100 to Braceby and Humby to cover costs.

9.7 Payments to Ropsley Colts and Baboons have been paid.

9.8 Council resolved to make a grant payment of £350 to the Baboons for 2019. Baboons to produce evidence as to what the grant has been used for.

9.9 A discussing took place regarding the grant application to the Village Hall. It was resolved to make a payment of £1200 towards the cost of maintaining the village field. Accounts and for 2018 to be requested and request evidence as to what the grant has been used for.

9.10 The RFO explained monies withdrawn from Melton Mowbary could not be put back due to the nature of the account. After discussion it was resolved to open a new bank account. RFO to obtain details.

9.11 Clerk to send details of bins to Councillors for consideration. To carry forward to the next meeting. Council resolved to purchase a maximum of three.

9.12 Future dates for Finance/Review meetings to be arranged between the Chair, Vice-Chair and Clerk.

The Chair passed the meeting over to Cllr Hill for his report.

A review of the funding system is currently being taken place. County Council confident more monies will be forthcoming from central Government.

Verges to be cut three times a year

Not all gullies are registered on contractor's maps so many are not being cleared.

Humby Road due for re-surfacing.

LCC website is currently being improved and should be available in the autumn.

Work on communication between Highways and PC needs addressing as in many cases no feedback is given.

NHS still consulting re Grantham Hospital

Highways aware of the problem with the surface on School Lane.

10.0 Matters affecting the Village (19/20)

10.1 Covered within Cllr Trotter's report.

10.2 Clerk to contact the WI asking for suggestions as to where a tree, to be donated by them, should be placed. To follow up at next meeting.

10.3 Update given on Best Kept Village. For future entries a map to be drawn up showing relevant items within the village boundary.

10.4 All work to the trees in the Cemetery has been completed.

10.5 None of the greens within the area have been designated as green spaces. It has been suggested some should be designated as part of the Neighbourhood Plan. To be carried forward to next meeting.

11.0 Standing Orders (19/21)

11.1 The Clerk asked the Council for approval to amend the procedure for making future payments. Payments below £100 to be authorised by the Chair. Payments between £100 - £250 approval required by the Chair and Vice-Chair. Payments over £250 require full Councils approval. After discussion Council resolved to accept new procedure.

11.2 Council resolved to change the standing orders to show two quotes are to be obtained between £100 and £1000. Three quotes required over £1000.

12.0 Communication (19/22)

12.1 Covered under public forum

12.2 and 12.3 Correspondence to be shown on future minutes. A password to be sent to all Cllrs for access to LALC website.

13.0 Councillors Responsibilities (19/23)

13.1 Cllr Marshall handed out a spreadsheet showing areas of responsibility. Cllrs to consider and feedback at next meeting.

14.0 Future meeting dates

19 September, 14 November, 9 January 2020 and 12 March.

Meeting closed at 8.53