

MEETING OF ROPSLEY & DISTRICT PARISH COUNCIL

Minutes of the **Ropsley & District Annual Parish Council Meeting and Parish Meeting** held in the Village Hall, Ropsley on Thursday 9 May 2019 at 7.15pm

Cllrs present: Cllr P Buckley, Cllr N Gosbee, Cllr G Reeve, Cllr Sentence
Cllr J Leslie, Cllr A Marshall, Cllr K Porter and Adrian Illingworth - Clerk

Also present: Newly elected District Councillor Sarah Trotter and two members of the public

1.0 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (APCM 19/01)

Clerk asked for nominations. Cllr Sentence proposed Cllr Buckley continue as Chair. This was seconded by Cllr Marshall. Cllr Buckley accepted office for the next twelve months and took his seat.

2.0 ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (APCM 19/02)

Nominations requested by Chair. Cllr A Marshall proposed by Cllr Buckley and seconded by Cllr Sentence. All other members in agreement. Cllr Marshall accepted office for the next twelve months.

3.0 COUNCILLORS DECLARATIONS OF ACCEPTANCE OF OFFICE (APCM 19/03)

All members agreed to remain as councillors. Acceptance of Office forms completed and witnessed.

4.0 WELCOME REMARKS BY CHAIRMAN

Covered at the Annual Parish Meeting

5.0 APOLOGIES

Refer to Annual Parish Meeting item 2

6.0 DECLARATION OF PECUNIARY INTEREST & DISPENSATIONS (APCM 19/04)

None. All members completed Declaration of Pecuniary Interest Form

7.0 SIGNING OF THE MINUTES (APCM 19/05)

The notes dated Thursday 14 March 2019 were agreed to be a true and accurate record. Proposed Cllr Reeve, seconded Cllr Gosbee. All other members in favour. Notes signed and dated by the Chairman.

PCSO Stuart Bowden joined the meeting. He explained he has just returned to work following a cycle accident. Contact details given. First point of contact for all residents is to ring 101.

8.0 HIGHWAYS (APCM 19/06)

- The problem with the signs and chevrons on Long Lane has not been resolved. Cllr Trotter to chase
- Potholes in Humby still need repairing, especially ones outside Corner House Farm The Clerk to contact Highways and Cllr Trotter will chase
- Parking by the garage has become a concern once again. The Council have written to Highways and the PCSO has made several visits. Possible solutions – parking permits or yellow lines. PCSO Bowden informed the meeting the Police can only act if an obstruction occurs. PCSO and Cllr Trotter to meet and then feedback to Council after contacting Trading Standards. Cars are being sold on the road. If residents wish to chase DVLA to be contacted.
- Footpath Bridge has been reported to Footway Association
- At the time of the meeting drains had not been cleared.
- The road running by the Quarry in Braceby needs repair. District and County Council have been notified. Item to be added to next meeting.
- Boundary issue. Hedges have been removed. Clerk to check with LCC.

9.0 PLANNING MATTERS (APCM 19/07)**9.1 Applications received**

- 9.1.1 S19/0552 – 12 Somerby Road – Single storey extension and addition of hipped roof.
- 9.1.2 S19/0788 – Ropsley Cemetery. (Application received after production of agenda) – Tree work

9.2 Applications approved

- 9.2.1 S19/0283 – Claylands, Main Street – Single storey extension and detached garage
- 9.2.2 S19/0508 – Cedar House- Trees in CA

10.0 MATTER AFFECTING THE VILLAGE (APCM 19/08)

- 10.1 All work to the classroom is proceeding
- 10.2 Ongoing problems with travellers. Gates have been re welded. Large boulders placed at gates. Council now has a point of contact to report further. Noted that the Forestry Commission are doing a good job. Instances. Site has been cleared. If resident notices anything to contact 101.
- 10.3 The local bus service has been removed but smaller CallConnect services running it its place
- 10.4 Clerk to cost the price of normal rubbish bins.
- 10.5 Council agreed to enter the Best Kept Village Competition.
- 10.6 A discussion took place regarding the siting of a cloths bank for the Salvation Army. Council resolved not to take up offer.

11.0 FINANCE (APCM 19/09)

- 11.1 To resolve to approve the end of year accounts
Council resolved to accept the year end accounts

Council requested Financial Statements to be produced on a monthly basis. Clerk to send out together with budget summary.

11.2 Internal Audit Observations

The Internal Audit has been completed with no issues. Council agreed to make a payment of £50 to the auditor.

11.3 Annual Return

- 11.3.1 All Cllrs resolved to accept and approve Section 1. This was signed and dated by the Chairman and Responsible Finance Officer.
- 11.3.2 All Cllrs resolved to accept and approve Section 2. This was signed and dated by the Chairman and Responsible Finance Officer.

12.0 NEIGHBOURHOOD PLAN (APCM 19/10)

- 12.1 The next meeting is 13 May
- 12.2 Update given by Clerk. The Neighbourhood website has not been updated so application form not available. Clerk to monitor and submit application when available.

13.0 MATTERS AFFECTING THE CEMETERY (APCM 19/11)

- 13.1 An application has been submitted for tree work to be carried out. This has been approved and work to be started first week in June.
- 13.2 The last water bill received was deemed to be excessive. After investigation it was found the tap had been turned on to fill the pond and had not been turned off correctly. Measures have been put in place to stop this happening again.

14.0 COMMUNICATION (APCM 19/12)

Update given by Cllr Sentence. Approach has been made to other Parish Councils asking for donations to be made but to date no response has been received. If none received, the Council resolved that it would be happy to support the production of a smaller/lighter magazine just dedicated to Ropsley District.

Matters for the next meeting

- New pads for the defibs
- Council to consider amending Standing Orders

Meeting closed 8.35pm

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