

MEETING OF ROPSLEY & DISTRICT PARISH COUNCIL

Dear Councillor

I hereby give you notice that the **ROPSLEY & DISTRICT ANNUAL PARISH COUNCIL MEETING and PARISH MEETING** will be held in the Memorial Hall, Ropsley, on **THURSDAY 17th MAY 2018** at 6.30pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council

Date: Wednesday 2nd May 2018

- 1.0 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 2.0 ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 3.0 COUNCILLORS DECLARATION OF ACCEPTANCE OF OFFICE.**
- 4.0 WELCOME REMARKS BY THE CHAIRMAN**
- 5.0 APOLOGIES**
- 6.0 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**
To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.
- 7.0 SIGNING OF THE MINUTES**
To resolve to accept the Clerk's notes of the meeting held on Thursday 15th March 2018.
- 8.0 HIGHWAYS**
 - 8.1 To highlight issues affecting highways within the District.
 - 8.2 Footpath Maintenance
 - 8.3 Grass Cutting in and outside the village
 - 8.4 Playing fields and dog walking
 - 8.5 Cemetery Maintenance
- 9.0 PLANNING MATTERS**
 - 9.1 Applications received since the last meeting:
 - 9.1.1 40 High Street – Two storey side extension
 - 9.1.2 Roman Garage – Change to drawings and other variations
 - 9.1.3 Ropsley Village Hall – Construction of a new hall
 - 9.2 Decisions made since last meeting:
 - 9.2.1 33 School Lane – Single storey side extension approved

- 10.0 FINANCE**
- 10.1 To note income received since last meeting:**
- | | |
|-----------------|---------|
| 10.1.1 NP grant | 1817.00 |
|-----------------|---------|
- 10.2 To note payments made since last meeting:**
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| 10.2.1 Clerks Expenses – Ink Cartridges | 24.00 |
| 10.2.2 Clerks Salary – Mar | 310.20 |
| 10.2.3 Litter Pickers - Mar | 120.00 |
| 10.2.4 HMRC – PAYE | 204.00 |
| 10.2.5 Newnews Donation | 300.00 |
| 10.2.6 Autela Payroll | 40.80 |
- 10.3 To resolve to approve the following payments:**
- | | |
|--------------------------------|-------|
| 10.3.2 ICO Annual Subscription | 35.00 |
|--------------------------------|-------|
- 10.4 To resolve to approve the end of year account.**
- 10.6 Annual Return:**
- 10.6.1 To resolve to approve Section 1. Section 1 to be signed and dated by the Chairman and Clerk.
- 10.6.2 To complete the checklist in Section 2. Section 2 to be signed and dated by the Chairman and Responsible Finance Officer.
- 10.7 Internal Audit.**
- 10.8 To discuss Insurance Cover 2018-2019**
- 10.9 Scarecrow Picnic Donation – Cllr Reeve**
- 11.0 BEST KEPT VILLAGE**
Update
- 12.0 GDPR**
12.1 Impact on Parish Council.
- 13.0 NEIGHBOURHOOD PLAN**
Update from Cllr Buckley
- 14.0 DEFIB**
Update from Cllr Rowbotham
- 15.0 COMMUNICATION**
15.1 To discuss and approve further designs for the PC and Village Signs
15.2 Newnews update
15.3 Facebook Update
- 16.0 AIRFIELDS OF BRITAIN CONSERVATION TRUST**
14.1 Provision of plaque for Braceby Airfield
- 17.0 DATE OF NEXT MEETING**
To arrange dates for the financial year