

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Ropsley and District Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Nikki Gascoigne, Clerk & RFO**

Date: **22/05/2020**

	£	£
Balance per bank statements as at 31/3/xx:		
HSBC Business Current Account	1,917.50	
HSBC BMM Account	0.06	
Melton Mowbray BS Savings Account account 3	10,394.25	
		12,311.81
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
		-
Add: any un-banked cash as at 31/3/20		
		-
Net balances as at 31/3/20 (Box 8)		<u>12,311.81</u>